

**TOWN OF TROUTMAN
400 NORTH EASTWAY DRIVE
TROUTMAN, NORTH CAROLINA**

TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES

October 09, 2017 – 4:00 P.M. – Troutman Town Hall

Council Members Present: Mayor Teross W. Young, Jr.; W. Paul Henkel; Sally P. Williams; Judy Jablonski; James K. Troutman; Paul R. Bryant

Council Members Absent: None

Staff Present: Justin E. Longino, Town Manager; Steven H. Shealy, Finance Director; Kimberly H. Davis, Town Clerk; Matthew A. Selves, Police Chief; Erika G. Martin, Planning Director; Adam K. Lippard, Public Works Manager; Emily M. Watson, Parks and Recreation Coordinator

Press Present: Debbie Page, SVL Free News
James Neal, Statesville Record and Landmark

Others: (Sign-In sheet is attached to these minutes)

I. MAYOR TEROSS W. YOUNG CALLED THE MEETING TO ORDER

II. MISCELLANEOUS BUSINESS

A. Business from Council and Mayor

- Council member Henkel
 - Informed Council that he was also approached regarding the vehicle driving on the greenway between Food Lion and the Fairgrounds as Council member Troutman previously reported. Staff is in the process of getting estimates for bollards to resolve the issue.
 - Requested if the Code Enforcement Report, as previously requested by Council member Jablonski, could be available to Council by Thursday night's meeting or by next month's meeting at the latest, and to include property code violations, fines and/or liens, and reimbursements. A discussion was held regarding the Town's code enforcement process (notification/clean-up/re-imbursements/liens) with Planning Director Martin commenting that the ordinance is very difficult to enforce. Staff to work on improving the process.
- Council member Bryant
 - Recommended that Council consider an ordinance requiring pet owners to clean up their pet/dog waste due to citizen's complaints. Planning Director Martin to research ordinances from different communities/municipalities and prepare an ordinance that would include violation fines associated for Council's consideration at next month's Council meeting.
 - Voiced an issue presented by town citizens regarding the lack of a crosswalk on Wagner from West Thomas Street to East Thomas Street for kids to cross safely when walking to school. Planning Director Martin stated that legally NCDOT cannot allow for a crosswalk unless sidewalks are on both sides of the streets. She stated that the sidewalk grant applied for by the Town may address the issue, and if not she will research alternative options in meeting NCDOT's requirement. Council member Bryant asked that the residents in that area be updated that the Town is looking into the issue. Mayor Young suggested that the Town website be used for public information.

- Attended the Milton Tucker fundraising event that was held in the Park. He stated that it was a phenomenal turnout and meaningful event. The event showed that the Troutman ESC Park is a valuable need to the community through its amenities.
- Council member Williams
 - Advised that the property located on the corner of South Eastway and South Main is overgrown and very unattractive when coming into Town. Asked if the Town could mow it.
- Council member Jablonski
 - Asked Town Manager Longino if he was up-to-date on new employee background checks. Town Manager Longino responded “yes”.
- Mayor Young
 - Commented that Troutman’s 1st Chili Cook-off went very well and has received nothing but positive feedback. He expressed appreciation to the Town and Town Staff for their support. Hopefully the Rotary Committee will consider holding the event in Troutman again next year. Total profit from the event is unknown at this time. Council member Jablonski stated that the Career Academy Technical School (CATS) took 2nd place in the Chili Cook-off. Council member Williams commented that the only negative issue concerning the Chili Cook-off is that there were no banners put up to advertise the event in the Statesville area.
 - Informed Council that he had received a letter from NCDOT notifying the Town that Troutman is 1 of 508 municipalities in the state that qualifies for Powell Bill funding. The Town’s share of the funding will be credited early October 2017. Finance Director Steve Shealy stated that the funds (\$39,700.80) has been received and are earmarked for debit service. Mayor Young continued by reading aloud the purpose and specific uses of the funds.
 - Informed Council that ABC Board member Steve Cash has resigned from the Board.
- Council member Troutman
 - Asked the status for completion of the South Iredell High School Greenway. Planning Director Martin stated that it is near completion (15-30 days) to finish the fine details such as installation of the high visibility crosswalks at Old Mountain Road and Hwy 21, Old Mountain Road and East Monbo, Orchard Lane, and Barium Seasons; the island, and filling in the seams. Discussion was held regarding pedestrian safety when crossing. Ms. Martin stated that Public Works has agreed to make pedestrian flag to waive when crossing. Mayor Young asked staff to look into pedestrian signage also.

B. Business from Staff

- Town Manager Justin Longino
 - Town Manager Longino stated he would check into getting the horse and carriage for Council to ride in again at this year’s Christmas Parade.
 - Informed Council that he received a quote from Buzz Bizzell (Bizzell Designs) regarding painting of the Town logo on the water tank. The quote was much more than expected; therefore, he is has contacted another company for an alternate quote before presenting options to Council.
 - Offered Council members the option of attending a Rules of Procedure for Town Council class in Asheville. Notify staff if interested.
 - Police Chief Selves will be reaching out to Council members to see if they are interested in a ride along.

III. REVIEW AGENDA ITEMS PROPOSED FOR REGULAR MEETING OF OCTOBER 12, 2017, (*Justin Longino, Interim Town Manager*)

*****See Draft Agenda *****

Consent Agenda Items Discussed:

Item 9. Approval to Amend Parks and Recreation Committee Rules of Procedure

Town Manager Longino explained that the proposed amendment would change the membership of one alternate position to allow "up to two (2) alternate positions". Mr. John Larew, Chairman of the Parks and Rec. Committee commented that the committee wanted the change due to the high turnover in membership. Council member Williams stated that of the two applicants to be considered for the alternate positions, one was a previous member of the committee and the second served on the Parks & Rec. Fundraising Committee.

Item 10. Approval of Resolution 21-17 Titled: "*Resolution Honoring North Carolina Music Hall of Fame Inductee James (Jim) Russell Lauderdale*"

Town Manager Longino explained that the resolution is in honor of Mr. Lauderdale's induction into the NC Music Hall of Fame on October 19th in Kannapolis. The Town has free tickets for the event for any two people that would like to attend. Council member Troutman shared a brief background of the Troutman native.

New Business Items Discussed:

Item 17. Rezoning Request (RZ-17-08), from Town Residential (RT) to Office and Institutional (OI); Applicant: Robert Kennedy; approximately .47 acres located at 134 North Eastway Drive, PIN 4731961222

Planning Director Martin presented the request to rezone 134 N. Eastway Drive from RT to OI as recommended by a majority vote of the Town's Planning and Zoning Board. She stated that the proposed use is for an antique store. Discussion was held regarding multiple code violations issued by the Town to the property owners in the past, outdoor sales, and a probable parking issue of the proposed use in reference to future road improvements to US Hwy 21 and Eastway Drive. Council also discussed if this was the right time to implement the Town's 2035 Future Land Use Plan that shows this area becoming OI. Council member Henkel expressed his desire to follow the Town's Future Land Use Plan.

Item 18. Text Amendment to the Unified Development Ordinance (UDO), Regarding Fire Access, (TA-17-05)

Planning Director Martin presented the proposed amendment will be adding a local ordinance to the Town's Zoning and Subdivision Code that would allow: a subdivision of 30 or fewer lots to have one access; 31 lots or greater shall generally have 4 entrances in each direction allowing flexibility. She stated that staff is working with the county on an Interlocal Agreement with the Town so that the Fire Marshall can continue with fire safety for the Town. Ms. Martin stated that the agreement is still in the draft stage and hope it will be ready to present to Council in November, at which time removal of Appendix D will also be recommended. Mayor Young thanked Ms. Martin for her efforts in working with the County and commented that the Town does not want to be in the situation of being at odds with the Fire Marshall and there should be some reasonable compromise.

IV. CALL FOR CLOSED SESSION PURSUANT TO G.S. 143-318.11(a)(6) TO DISCUSS A PERSONNEL MATTER

Mayor Young called for a closed session pursuant to NC General Statute 143-318.11(a)(6) to discuss a personnel matter.

*Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, approved to hold a closed session pursuant to NCGS 143-318.11(a)(6) to discuss a personnel matter.

Mayor Young opened the closed session.

Along with Town Council, Mayor Young asked that Town Manager, Justin Longino; Town Clerk, Kimberly Davis remain for the Closed Session.

*****MINUTES OF CLOSED SESSION HAVE BEEN SEALED UNTIL SUCH TIME PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION*****

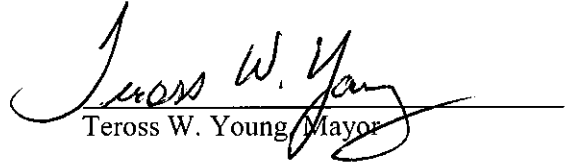
Reconvene Open Session

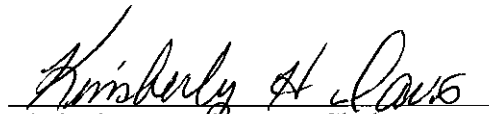
*Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, approved to close the close session and reconvene the open session.

V. ADJOURNMENT

*Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, Agenda Briefing Meeting of October 9, 2017 was adjourned at 6:28 p.m.




Teross W. Young Mayor


Kimberly H. Davis, Town Clerk

(*) Motion